

Victor Harbor Horse Tram Authority
Board Meeting Minutes
For meeting Wednesday, 30 October 2024
Commencing at 3:00pm



1. Present

Nigel Catt (Chair)
Cr Carol Schofield (Deputy Chair)
Rachel Kennedy
Paul Brown
Natasha Hunt

2. In Attendance

Megan Whibley (General Manager - VHHTA)

Commencement

3.00pm Rachel Kennedy, Paul Brown and Natasha Hunt were present. Nigel Catt advised he will be late arrival due to being held up in Adelaide.

3.36pm Nigel Catt arrived

3.36pm The meeting commenced

3. Apologies

Cr Carol Schofield

4. Minutes of the Previous Meeting

4.1 Victor Harbor Horse Tram Authority Board Minutes Report – 25 September 2024

VHHTA470 Moved: Rachel Kennedy
Seconded: Natasha Hunt

That the minutes of the previous Victor Harbor Horse Tram Authority Board Meeting held Wednesday, 25 September 2024, be confirmed as a true and accurate record.

CARRIED

5. Adjourned Item(s)

Nil



6. Reports for Receiving and Noting only

6.1 Resolutions Register Report

VHHTA471 Moved: Paul Brown
 Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

CARRIED

6.2 Victor Harbor Horse Tram Authority Audit Committee Minutes Report – 25 September 2024

VHHTA472 Moved: Natasha Hunt
 Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority receive and note the public minutes of the Audit Committee meeting of 25 September 2024 at attachment A to this report.

CARRIED

7. Reports for Decision

7.1 Proposed 2025 Board Meeting, Informal Meeting and Audit Committee Meeting Dates Report

VHHTA473 Moved: Natasha Hunt
 Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority Board receive and note the Proposed 2025 Board Meeting, Informal Gathering and Audit Committee dates Report.
2. That the Victor Harbor Horse Tram Authority Board endorse the Proposed 2025 Board Meeting, Informal Gathering and Audit Committee dates listed in the Table below.

Victor Harbor Horse Tram Authority
 Board Meeting Minutes
 For meeting Wednesday, 30 October 2024
 Commencing at 3:00pm



Board Meetings

Date - 2025	Location	Time	Agenda Due on website
Wednesday 5 February 2025	The Stables – 11 Canton Place	3.00pm	5.00pm Friday 31 Jan 2025
Wednesday 23 April 2025	The Stables – 11 Canton Place	3.00pm	5.00pm Friday 18 April 25
Wednesday 23 July 2025	The Stables – 11 Canton Place	3.00pm	5.00pm Friday 18 July 2025
Wednesday 24 September 2025	The Stables – 11 Canton Place	3.00pm	5.00pm Friday 19 Sept 2025
Wednesday 29 October 2025	The Stables – 11 Canton Place	3.00pm	5.00pm Friday 24 Oct 2025
Wednesday 26 November 2025	The Stables – 11 Canton Place	3.00pm	5.00pm Friday 21 Nov 2025

Informal Gatherings

Date - 2025	Location	Time
19 March 2025	The Stables	3.00pm
21 May 2025	The Stables	3.00pm
20 August 2025	The Stables	3.00pm
19 December 2025	The Stables	12.30pm

Audit Committee Meetings

Date - 2025	Location	Time
5 February 2025	The Stables	12.30pm- 2pm
23 April 2025	The Stables	12.30pm- 2pm
24 September 2025	The Stables	12.30pm- 2pm
29 October 2025	The Stables	12.30pm- 2pm

CARRIED



7.2 The First Quarter Review of the 2024/25 Budget Report

VHHTA474 Moved: Natasha Hunt
 Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority receive and note The First Quarter Review of the 2024/25 Budget Report.

CARRIED

VHHTA475 Moved: Paul Brown
 Seconded: Natasha Hunt

2. That the Victor Harbor Horse Tram Authority;
 - a. endorse The First Quarter Review of the 2024/25 Budget Report as presented at attachment A and B to this report, noting an unchanged contribution from Council (operating deficit) of \$365,000, and
 - b. provide the Budget Review to Council.

CARRIED

8. Presentation(s)
Nil

9. Discussion Items

- 9.1 **Cruise ships coming to Victor Harbor in December 2024 and February 2025**
- 9.2 **Marketing update from Paul Brown and Meg Whibley**
- 9.3 **Meeting with the Minister of Tourism and the CEO of SATC – Paul Brown and Meg Whibley**

10. Correspondence Received
Nil



11. Urgent Business without Notice

VHHTA476 Moved: Rachel Kennedy
 Seconded: Paul Brown

The board resolved the change of time for the next meeting.

That the 12 November 2024 Board meeting be moved to 5pm at the Stables.

CARRIED

12. Confidential Reports

Nil

Next Meeting

Tuesday, 12 November 2024 October 2024, 5pm – The Stables, 11 Canton Place, Victor Harbor.

Meeting Closed 4.40pm

Please be advised

- *That filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*