

Present

John Morgan (Chair) (Via Teams)
Rachel Kennedy (Deputy Chair)
Laura Hodgson (Via Teams)
Nigel Catt
Katherine Christ (Via Teams)

In Attendance

Megan Whibley (General Manager VHHTA)
Whitney Mainwaring (Minute Secretary - Consultant)

Michele Bennetts (External Auditor – lgiQ)
Kate Edwards (Via Teams) (External Auditor – lgiQ)

Commencement

The meeting commenced at 12:38pm

3. Apologies

4. Minutes of the Previous Meeting

4.1 Minutes – Victor Harbor Horse Tram Authority Audit Committee – 31 October 2023

AC060 Moved: Nigel Catt

Seconded: Rachel Kennedy

That the minutes of the previous Victor Harbor Horse Tram Authority Audit Committee meeting held Tuesday, 31 October 2023 be confirmed as a true and accurate record.

CARRED

12:37 Meg Whibley left the meeting.

12:38 Meg Whibley returned to the meeting.

5. Adjourned Item(s)

Nil

6. Reports for Receiving and Noting only



6.1 Action List Report

10

AC062

Moved: Katherine Christ Seconded: Laura Hodgson

That the Audit Committee receive and note the Action List Report

6.1.1 Action Item: Name of Audit Committee will remain the same, Terms of Reference to be updated to reflect functions of the Audit Committee and align with Schedule 2, Part 1, Section 13 (4) of the Local Government Act 1999 with a review of name and functions to be discussed in 12-months.

CARRIED

6.2 December Budget Review 2023/24

13

AC063

Moved: Rachel Kennedy Seconded: Laura Hodgson

- 1. That the Victor Harbor Horse Tram Authority Audit Committee receive and note the December Budget Review 2023/24 report.
- That the Victor Harbor Horse Tram Authority Audit Committee advised the Victor Harbor Horse Tram Authority that it has reviewed the December Budget Review report and is satisfied that the current position of the Authority aligns with the 2023/24 Budget.

CARRIED

7. Reports for Decision

7.1 VHHTA Audit Committee Self-Assessment Review Report 20

AC064

Moved: Laura Hodgson Seconded: Katherine Christ

- 1.That the Victor Harbor Horse Tram Authority Audit Committee receive and note the VHHTA Audit Committee Self-Assessment Review Report.
- 2.That the Victor Harbor Horse Tram Authority Audit Committee members complete individual responses to the VHHTA Audit Committee Self-Assessment Survey at attachment A to this report and provide those responses to the VHHTA General Manager.



3. That the Victor Harbor Horse Tram Authority Audit Committee recommend that the General Manager provide a report to the Committee on the results of the assessment at the next meeting.

CARRIED

7.2 VHHTA Audit Committee Meeting Change Report

31

AC065

Moved: Nigel Catt

Seconded: Rachel Kennedy

- 1.That the Victor Harbor Horse Tram Authority Audit Committee receive and note the Audit Committee Change of Meeting Dates Report.
- 2.That the Victor Harbor Horse Tram Authority Audit Committee endorse that the Board meetings, authorised for 7 May 2024, 24 September 2024 and 29 October 2024, be rescheduled to 8 May 2024, 25 September 2024, and 30 October 2024.

CARRIED

8. Presentation(s)

Nil

9. Discussion Items – No decision(s)

9.1 Terms of Reference Review/Update of name to Audit & Risk Committee

Discussed at Action Item 6.1.1. Review Terms of Reference to reflect Audit Committee per *Local Government Act 1999*. Tabled future discussion of Terms of Reference review and change of name to be reviewed in 12-months (Feb 2025).

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Reports

Nil

Next Meeting



Wednesday, 8 May 2024, 12.30pm – The Stables, 11 Canton Place, Victor Harbor

Meeting Close

Please be advised

➤ That filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.