

# **Present**

Nigel Catt (Chair) Natasha Hunt Paul Brown Rachel Kennedy Cr Carol Schofield

# In Attendance

Megan Whibley (General Manager VHHTA) Tamar Herron (Minute Secretary VHHTA)

## **Commencement**

The meeting commenced at 3:00 pm

#### 3. Apologies

Karen Rokicinski (Director Corporate and Customer Service COVH)

# 4. Minutes of the Previous Meeting

# 4.1 Board Meeting Minutes – 12 September 2023 – 26 September 2023

VHHTA405 Moved: Paul Brown

Seconded: Natasha Hunt

That the minutes of the previous Victor Harbor Horse Tram Authority Board Meetings held 12 September 2023 and 26 September 2023, be confirmed as a true and accurate record.

**CARRIED** 

## 5. Adjourned Item(s)

Nil

#### 6. Reports for Receiving and Noting only

## 6.1 Outstanding Resolutions Register

VHHTA406 Moved: Natasha Hunt

Seconded: Rachel Kennedy



That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

**CARRIED** 

## 6.2 Audit Committee Minutes Report

VHHTA407 Moved: Rachel Kennedy

Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority receive and note the confirmed public minutes of the Audit Committee Meeting at attachment A to this report.

**CARRIED** 

At 3:31pm Nigel Catt left the meeting. At 3:32pm Nigel Catt rejoined the meeting.

## 7. Reports for decision

# 7.1 The First Quarter Review of the 2023/24 Budget Report

VHHTA408 Moved: Carol Schofield

Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority receive and note the First Quarter Review of the 2023/24 Budget Report.

CARRIED

VHHTA409 Moved: Natasha Hunt

Seconded: Paul Brown

- 2. That the Victor Harbor Horse Tram Authority;
  - a) Endorse the First Quarter Review of the 2023/24 Budget report as presented at attachment A to this report, noting an unchanged contribution from Council (operating deficit) of \$365,000, and



b) Provide the Budget Review to Council.

**CARRIED** 

# 7.2 Proposed 2024 Board Meeting, Informal Meeting and Audit Committee . Meeting Dates Report

VHHTA410 Moved: Rachel Kennedy

Seconded: Natasha Hunt

- 1. That the Victor Harbor Horse Tram Authority Board receive and note the Proposed 2024 Board Meeting, Informal Gathering and Audit Committee Meeting Dates Report.
- 2. That the Victor Harbor Horse Tram Authority Board endorse the Proposed 2024 Board Meeting, Informal Gathering and Audit committee meeting dates as listed in the report with a change in that meetings will be held on Wednesdays in lieu of Tuesdays in the corresponding weeks.

**CARRIED** 

#### 8. Presentations

Nil

#### 9. <u>Discussion Items - No decision(s)</u>

9.1 Stable Complex – general discussion around opening dates, persons of interest to invite, training and practice sessions, test runs of experiences.

#### 10. Correspondence Received

Nil

## 11. Urgent Business without Notice

11.1 Meeting date change

VHHTA411 Moved: Carol Schofield

Seconded: Natasha Hunt



That the Victor Harbor Horse Tram Authority change the Tuesday 12 December meeting date to Wednesday 13 December 2023 at 1:30pm, to be held at The Stables, 11 Canton Place, Victor Harbor.

**CARRIED** 

# 12. Confidential Item(s)

Nil

#### 13. Next Meetings

Wednesday, 13 December 2023, 1:30pm - The Stables, Canton Place, Victor Harbor

## 14. Meeting Closed.

The Chair declared the meeting closed at 4:12 pm

**Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.