Minutes of the Victor Harbor Horse Tram Authority Audit Committee Meeting For meeting Tuesday 26 September 2023 Commencing at 12:30pm, Encounter Room



1. Attendance

Present

Laura Hodgson (Independent Member) (Electronic Attendance – Zoom) Nigel Catt Rachel Kennedy (Acting Chair) Kate Christ (Independent Member)

In attendance

Megan Whibley (General Manager VHHTA)

Michelle Bennetts (Managing Director IgiQ) (Electronic Attendance – Zoom)

Toni Carter (Executive Assistant Corporate and Customer Service COVH)

Commencement

The meeting commenced at 12: 46 pm

2. Apologies

John Morgan (Independent Member) (Chair)

3. Conflict of Interest

Nil

4. Minutes of the Previous Meeting

4.1 Audit Committee Meeting Minutes Report – 9 May 2023

AC052 Moved: Larua Hodgson

Seconded: Nigel Catt

That the minutes of the previous Victor Harbor Horse Tram Authority Audit Committee meeting held Tuesday, 9 May 2023 be confirmed as a true and accurate record.

CARRIED

5. Business Arising

Nil

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6. Reports for Receiving and Noting only

6.1 Action List Report

AC053 Moved: Nigel Catt

Seconded: Kate Christ

That the Audit Committee receive and note the Action List and report.

CARRIED

6.1.1 Action item: The Audit Committee request that the VHHTA Terms of Reference are reviewed/updated to align with new legislation. Michelle Bennetts is happy to review the Terms of Reference.

7. Reports for Decision

7.1 Draft Annual 2022/23 Report and Annual Financial Statements

AC054 Moved: Laura Hodgson

Seconded: Kate Christ

That the Audit Committee receive and note the Draft Annual 2022/23
Report as provided at attachment A to this report and the 2022/23 Victor
Harbor Horse Tram Authority Annual Financial Statements as provided
under separate cover.

CARRIED

AC055 Moved: Nigel Catt

Seconded: Kate Christ

2. That the Audit Committee advises the Victor Harbor Horse Tram Authority and Galpins Accountants, Auditors & Business Consultants that it has reviewed the 2022/23 Annual Financial Statements and is satisfied that they present fairly the financial position of the Authority.

CARRIED

8. Presentations

Nil

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9. Discussion Items - No decision(s)

Nil

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Item(s)

Nil

13. Next Meetings

Next meeting – Tuesday 31 October 2023, 12:30PM, AT 'The Stables' 11 Canton Place

14. Meeting Closed.

The meeting closed at 1.19 pm

Please be advised that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.