Minutes of the Victor Harbor Horse Tram Authority Board Meeting For meeting Tuesday 9 August 2022 Commencing at 3:00pm Encounter Room



Present

Nigel Catt (Chair)
Paul Brown
Rachel Kennedy (Via Zoom)
Natasha Hunt

In Attendance

Megan Whibley (General Manager VHHTA) Tamar Herron (Minute Secretary VHHTA)

Commencement

The meeting commenced at 3:01 pm

3. Apologies

Cr Carol Schofield AM
Kellie Knight-Stacey (Acting Director Corporate and Customer Service)

4. Minutes of the Previous Meeting

4.1 Board Meeting Minutes – 12 April 2022, 10 May 2022, 12 May 2022

VHHTA316 Moved: Paul Brown

Seconded: Rachel Kennedy

That the minutes of the previous Victor Harbor Horse Tram Authority Board meeting held Tuesday, 12 April 2022, as per a copy supplied to members at attachment A to this report, be confirmed as a true and accurate record.

CARRIED

VHHTA317 Moved: Paul Brown

Seconded: Natasha Hunt

That the minutes of the previous Victor Harbor Horse Tram Authority Special Board meeting held Tuesday, 10 May 2022, as per a copy supplied to members at attachment B to this report, be confirmed as a true and accurate record.

CARRIED



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VHHTA317 Moved: Natasha Hunt

Seconded: Paul Brown

That the minutes of the previous Victor Harbor Horse Tram Authority Special Board meeting held Thursday, 12 May 2022, as per a copy supplied to members at attachment C to this report, be confirmed as a true and accurate record.

CARRIED

5. Adjourned Item(s)

Nil

6. Reports for Receiving and Noting only

6.1 Outstanding Resolutions Register

VHHTA318 Moved: Rachel Kennedy

Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

CARRIED

6.2 Audit Committee Meeting Minutes Report

VHHTA319 Moved: Natasha Hunt

Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the unconfirmed public minutes of the Audit Committee meeting 10 May 2022 at attachment A to this report.

CARRIED



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7. Reports for decision

7.1 Changes to the VHHTA Procurement Policy

VHHTA320 Moved: Natasha Hunt

Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority receive and note the Changes to the VHHTA Procurement Policy report.

CARRIED

VHHTA321 Moved: Paul Brown

Seconded: Rachel Kennedy

2. That the Victor Harbor Horse Tram Authority endorse the changes to the Procurement Policy, as recommended by the Audit Committee, and as detailed at attachment A to this report, subject to proofreading.

CARRIED

7.2 Chester's Retirement Plan

VHHTA322 Moved: Rachel Kennedy

Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority receive and note the Chester's Retirement Plan report.

CARRIED

VHHTA323 Moved: Paul Brown

Seconded: Rachel Kennedy

2. That the Victor Harbor Horse Tram Authority Board recommend to Council the horse known as Chester, who is currently retired from duties with the Victor Harbor Horse Tram, be the subject of a transfer of ownership, ensuring that the new owner has demonstrated capability, capacity and an appropriate environment that will provide for the horse's ongoing care and wellbeing.

CARRIED

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8. Presentations

Nil

9. Discussion Items - No decision(s)

9.1 End of Financial Year Information update

VHHTA324 Moved: Natasha Hunt

Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority correspond with VHHTA staff with appreciation for their efforts during the difficult times with the COVID-19 pandemic and the building of the new Causeway.

CARRIED

9.2 COVH Covid-19 Vaccination Policy

VHHTA325 Moved: Paul Brown

Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority adopt the City of Victor Harbor COVID-19 Vaccination Policy.

CARRIED

10. Correspondence Received

Nil

11. Urgent Business without Notice

11.1 Stables update - Plans for the horse experience

12. Confidential Item(s)

Nil

13. Next Meetings

Tuesday 13 September 2022, 3pm – Encounter Room, TBC

14. Meeting Closed.

The Chair declared the meeting closed at 4:11pm

MANESTES

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Please be advised that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.

