



1. Attendance

Present

John Morgan (Independent Member) (Chair) (Via Zoom)
Kate Christ (Independent Member) (Via Zoom)
Laura Hodgson (Independent Member) (Via Zoom)
Nigel Catt
Rachel Kennedy

In attendance

Megan Whibley (General Manager VHHTA)
Tamar Herron (Minute secretary VHHTA)

Commencement

The meeting commenced at 12:47pm

2. Apologies

Nil

3. Conflict of Interest

Nil

4. Minutes of the Previous Meeting

4.1 Audit Committee Meeting Minutes Report – 8 February 2022

AC029 Moved: Nigel Catt
 Seconded: Rachel Kennedy

That the minutes of the previous Victor Harbor Horse Tram Authority Audit Committee meeting held Tuesday, 8 February 2022 be confirmed as a true and accurate record.

CARRIED

5. Business Arising

Nil

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6. Reports for Receiving and Noting only

6.1 Action List Report

AC030 Moved: Rachel Kennedy
 Seconded: Laura Hodgson

That the Audit Committee receive and note the Action List and report.

CARRIED

6.2 March Quarterly Budget Review 2021-22

AC031 Moved: Nigel Catt
 Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority Audit Committee receive and note the March Quarterly Budget Review 2021-22 Report.

CARRIED

6.2.1 Action: To edit numbers as displayed in the budget graphs are justified to the right with consistent decimal places

7. Reports for Decision

Nil

8.

Nil

9. Discussion Items – No decision(s)

9.1 VHHTA Credit Card Oversight Options
Discussion around credit card oversight options.

9.1.1 Action: Two Board Members (currently Nigel Catt and Rachel Kennedy) to approve the Manager's monthly credit card expenditure.

9.1.2 Action: VHHTA Manager to present proposed changes of the Procurement Policy to the Audit Committee, so as to state that two Board Members will approve the Manager's monthly credit card expenditure, and to include a sentence stating that funds (for capital

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**Minutes of the Victor Harbor Horse Tram Authority
Audit Committee Meeting
For meeting Tuesday 10 May 2022
Commencing at 12:30pm, Encounter Room**



and/or operating purchases) will be used from either the current at-call bank account and / or Local Government Finance Authority funds, as required.

9.2 Capital Budget – Financial Asset Management Plan / LGFA Funds

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Item(s)

Nil

13. Next Meetings

Tuesday 13 September 2022, 12:30pm at the Encounter Room

14. Meeting Closed.

1:22pm

***Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*

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