

**Minutes of the Victor Harbor Horse Tram Authority  
Board Meeting  
For meeting Tuesday 12 April 2022 Commencing  
at 3:00pm Encounter Room**



**Present**

Nigel Catt (Chair)  
Cr Carol Schofield AM  
Paul Brown  
Rachel Kennedy  
Natasha Hunt (Via Zoom)

**In Attendance**

Megan Whibley (General Manager VHHTA)  
Tamar Herron (Minute Secretary VHHTA)

Karen Rokicinski (Director Corporate and Customer Service CVH)

**Commencement**

The meeting commenced at 3:04 pm

**3. Apologies**

Nil

**4. Minutes of the Previous Meeting**

**4.1 Board Meeting Minutes – 8 February 2022, 16 February 2022 and 8 March 2022**

VHHTA299                 Moved:         Paul Brown  
                              Seconded:    Carol Schofield

1. That the minutes of the previous Victor Harbor Horse Tram Authority Board Meeting held Tuesday, 8 February 2022, be confirmed as a true and accurate record.
2. That the minutes of the previous Victor Harbor Horse Tram Authority Board Special Meeting held Wednesday, 16 February 2022, be confirmed as a true and accurate record.
3. That the minutes of the previous Victor Harbor Horse Tram Authority Board Special Meeting held Tuesday, 8 March 2022, be confirmed as a true and accurate record.

**CARRIED**

A handwritten signature in dark ink, appearing to read "Nigel Catt".

**Minutes of the Victor Harbor Horse Tram Authority  
Board Meeting  
For meeting Tuesday 12 April 2022 Commencing  
at 3:00pm Encounter Room**



**5. Business Arising**

Nil

**6. Reports for Receiving and Noting only**

**6.1 Outstanding Resolutions Register**

VHHTA300            Moved:     Rachel Kennedy  
                          Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

**CARRIED**

**6.2 Audit Committee Public Minutes Report**

VHHTA301            Moved:     Carol Schofield  
                          Seconded: Natasha Hunt

That the Victor Harbor Horse Tram Authority receive and note the unconfirmed public minutes of the Audit Committee meeting 8 February 2022 at attachment A to this report.

**CARRIED**

**6.2 General Managers Operations Report**

VHHTA302            Moved:     Carol Schofield  
                          Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the General Managers Operations Report.

**CARRIED**

Minutes of the Victor Harbor Horse Tram Authority  
Board Meeting  
For meeting Tuesday 12 April 2022 Commencing  
at 3:00pm Encounter Room



**7. Reports for decision**

**7.1 Proposed Changes to the Victor Harbor Horse Tram Authority Charter**

VHHTA303            Moved:        Paul Brown  
                      Seconded:    Natasha Hunt

1. That the Victor Harbor Horse Tram Authority Board receive and note the Proposed Changes to the Victor Harbor Horse Tram Authority Charter report.

**CARRIED**

VHHTA304            Moved:        Natasha Hunt  
                      Seconded:    Paul Brown

2. That the Victor Harbor Horse Tram Authority Board;
  - a. endorse the Proposed Changes to the Victor Harbor Horse Tram Authority Charter as provided at attachment A, and;
  - b. seek the endorsement of Council in relation to the Charter changes and that they further seek approval from the Minister.

**CARRIED**

**7.2 Draft Business Plan Annual Revision 2022**

VHHTA305            Moved:        Rachel Kennedy  
                      Seconded:    Carol Schofield

1. That the Victor Harbor Horse Tram Authority Board receive and note the Draft Business Plan Annual Revision 2022 Report.

**CARRIED**

VHHTA306            Moved:        Paul Brown  
                      Seconded:    Rachel Kennedy

2. That the Victor Harbor Horse Tram Authority Board endorse the annually revised Draft Business Plan 2021-23 as provided at Attachment A, subject to

A handwritten signature in black ink, likely belonging to a member of the Victor Harbor Horse Tram Authority Board.

**Minutes of the Victor Harbor Horse Tram Authority  
Board Meeting  
For meeting Tuesday 12 April 2022 Commencing  
at 3:00pm Encounter Room**



minor changes as discussed and emailed, and provide the plan to City of Victor Harbor.

**CARRIED**

**7.3 Draft Capital Budget 2022/23**

VHHTA307 Moved: Carol Schofield  
Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority Board receive and note the Draft Capital Budget 2022/23 report.

**CARRIED**

VHHTA308 Moved: Rachel Kennedy  
Seconded: Paul Brown

2. That the Victor Harbor Horse Tram Authority Board endorse the Draft Capital Budget 2022/23 as provided in the Capital Budget / Assets Management Plan 2022/23 at attachment A to this report, and recommend it to Council for their approval.

**CARRIED**

**8. Presentations**

Nil

**9. Discussion Items – No decision(s)**

- 9.1 Discussion around the opening of the finished merchandise area after window installation in May / June was an agenda item for the 12 April meeting, but occurred prior to the meeting during the information / briefing session.

**10. Correspondence Received**

Nil

**11. Urgent Business without Notice**

Nil

**Minutes of the Victor Harbor Horse Tram Authority  
Board Meeting  
For meeting Tuesday 12 April 2022 Commencing  
at 3:00pm Encounter Room**



**12. Confidential Item(s)**

Nil

**13. Next Meetings**

Tuesday 7 June 2022, 10m – Encounter Room, TBC

**14. Meeting Closed.**

The Chair declared the meeting closed at 4:01pm

***Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*

A handwritten signature in black ink, appearing to read "M. McLeod", is located at the bottom right of the page.