

<u>Present</u>

Nigel Catt (Chair) Cr Carol Schofield AM Paul Brown (Via Zoom) Rachel Kennedy Natasha Hunt (Via Zoom)

In Attendance

Megan Whibley (General Manager VHHTA) (Via Zoom) Tamar Herron (Minute Secretary VHHTA)

Karen Rokicinski (Director Corporate and Customer Service CVH)

Commencement

The meeting commenced at 3:02 pm

3. Apologies

Nil

4. Minutes of the Previous Meeting

4.1 Board Meeting Minutes – Tuesday 14 December 2021

VHHTA282 Moved: Carol Schofield Seconded: Rachel Kennedy

> That the minutes of the previous Victor Harbor Horse Tram Authority meeting held Tuesday, 14 December 2021, as per a copy supplied to members at attachment A to this report, be confirmed as a true and accurate record.

> > CARRIED

5. Business Arising

Nil

6. Reports for Receiving and Noting only

Notherto



6.1 Outstanding Resolutions Register

VHHTA283 Moved: Natasha Hunt Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

CARRIED

7.1 <u>Reports for decision</u>

7.1 Draft Operating Budget 2022/23

VHHTA284 Moved: Rachel Kennedy Seconded: Natasha Hunt

> 1. That the Victor Harbor Horse Tram Authority receive and note the Draft Operating Budget 2022/23 report.

> > CARRIED

- VHHTA285 Moved: Rachel Kennedy Seconded: Paul Brown
 - 2. That the Draft Operating Budget be amended in accordance with verbal discussions held at the Victor Harbor Horse Tram Authority Board meeting in relation to depreciation, the budget balancing to zero and insurance increases due to the new building, and be presented back to the Board.

7.2 December Budget Review 2021/22

VHHTA286 Moved: Carol Schofield Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority receive and note the December Budget Review 2021/22 report.

CARRIED





VHHTA287 Moved: Paul Brown Seconded: Carol Schofield

> That the Victor Harbor Horse Tram Authority Board endorse the December Budget Review 2021/22 as presented at attachment A to this report, noting an unchanged contribution from Council (operating deficit) of \$415,400, and provide the report to Council.

> > CARRIED

7.3 Utility Replacement Report

VHHTA288 Moved: Paul Brown Seconded: Rachel Kennedy

- 1. That the Victor Harbor Horse Tram Authority receive and note the Utility Replacement report.
- 2. That the Victor Harbor Horse Tram Authority Board endorse replacement of the Authority's Utility Vehicle, as detailed in this report.
- 3. That the Victor Harbor Horse Tram Authority Board:

(a) authorise the General Manager to apply for loan funds through the Local Government Finance Authority (LGFA) to fund the replacement of the utility vehicle; and

(b) to seek approval from City of Victor Harbor Council for this loan application.

CARRIED

VHHTA289 Moved: Natasha Hunt Seconded: Carol Schofield

4. That the General Manager provide a report to the Board regarding the Capital Asset Management Plan and associated funding.

CARRIED

Nythatto



7.4 General Manager Reappointment Process

VHHTA290 Moved: Paul Brown Seconded: Rachel Kennedy

- 1. That the Victor Harbor Horse Tram Authority receive and note the General Manager Reappointment Process report.
- 2. That the Victor Harbor Horse Tram Authority Board endorse the General Manager Reappointment Process, as detailed within this report.
- 3. That the Victor Harbor Horse Tram Authority Board: (i) meet informally to discuss the General Manager reappointment and the draft contract proposal, as provided under separate cover; and (ii) authorise Nigel Catt (Authority Board Chair) to liaise with the General Manager, for the purpose of negotiating the reappointment and up to a 3 year contract, including remuneration and conditions of employment (under the South Australian Municipal Salaried Officers Award (SAMSOA) with the General Manager of the Victor Harbor Horse Tram Authority.

CARRIED

8. Presentations

Nil

9. Discussion Items - No decision(s)

- 9.1 Merchandise Gross Margin report.
- 9.2 Should the VHHTA adopt a Covid-19 Vaccination Policy.

10. Correspondence Received

Nil

11. Urgent Business without Notice Nil

12. Confidential Item(s)

Nil

Nythatto



13. Next Meetings

Tuesday 12 April 2022, 3pm – Encounter Room, TBC

14. Meeting Closed.

The Chair declared the meeting closed at 4:35pm

Please be advised that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.

