

Present

Paul Brown (Chair)
Cr Carol Schofield AM
Nigel Catt
Rachel Kennedy
Natasha Hunt Via Zoom

In Attendance

Megan Whibley (General Manager VHHTA) Tamar Herron (Minute Secretary VHHTA)

Karen Rokicinski (Director Corporate and Customer Service CVH) Via Zoom

Commencement

The meeting commenced at 3:00 pm

3. Apologies

Nil

4. Minutes of the Previous Meeting

4.1.1 Board Meeting Minutes – 13 April 2021

VHHTA236 Moved: Rachel Kennedy

Seconded: Nigel Catt

That the minutes of the previous Victor Harbor Horse Tram Authority meeting held Tuesday, 13 April 2021, as per copies supplied to members, be confirmed as a true and accurate record.

CARRIED

4.1.2 Board Meeting Minutes – 11 May 2021

VHHTA237 Moved: Nigel Catt

Seconded: Rachel Kennedy





That the minutes of the previous Victor Harbor Horse Tram Authority meeting held Tuesday, 11 May 2021, as per copies supplied to members, be confirmed as a true and accurate record.

CARRIED

5. Business Arising

Nil

6. Reports for Receiving and Noting only

6.1 Audit Committee Public Minutes - 9 February 2021 and 11 May 2021

VHHTA238 Moved: Carol Schofield

Seconded: Nigel Catt

- 1. That the Victor Harbor Horse Tram Authority:
 - (a) receive and note the confirmed public minutes of the Inaugural Audit Committee meeting 9 February 2021 at attachment A to this report.
 - (b) receive and note the unconfirmed public minutes of the Audit Committee meeting 11 May 2021 at attachment B to this report.

CARRIED

At 3:48 Carol Schofield left the meeting.

At 3:50 Nigel Catt and Natasha Hunt left the meeting.

At 3:52 Nigel Catt joined the meeting.

At 3:53 Carol Schofield and Natasha Hunt joined the meeting.

6.2 Outstanding Resolutions Register

VHHTA239 Moved: Rachel Kennedy

Seconded: Carol Schofield

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

CARRIED





6.3 Horse Welfare Update

VHHTA240 Moved: Carol Schofield

Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the Horse Welfare Update report.

CARRIED

The Board asked for it to be noted that they are absolutely thrilled at the reported excellent condition of the horses and wished to congratulate the VHHTA team.

7. Reports for Decision

7.1 Equine Assisted Learning Certification for the General Manager

VHHTA241 Moved: Nigel Catt

Seconded: Natasha Hunt

- 1. That the Victor Harbor Horse Tram Authority receive and note the Equine Assisted Learning Certification for the General Manager report.
- That the Victor Harbor Horse Tram Authority Board approve the General Manager to participate in and attend all aspects of the Equine Assisted Learning Program, including during work hours, in recognition of the professional development opportunity that this program provides and the benefits for the Authority.
- 3. That the Victor Harbor Horse Tram Authority Board approve payment of \$6,765 from the Authority operating budget towards fees for participation by the General Manager in the Equine Assisted Learning Program.

CARRIED



Minutes of the Victor Harbor Horse Tram Authority Board Meeting

For meeting Tuesday 8 June 2021, Commencing at 3:00pm Encounter Room



7.2 Audit Committee review - Terms of Reference

VHHTA242 Moved: Natasha Hunt

Seconded: Rachel Kennedy

- 1. That the Victor Harbor Horse Tram Authority Board receive and note the Audit Committee review Terms of Reference report.
- 2. That the Victor Harbor Horse Tram Authority Board endorse changes to the VHHTA Audit Committee Terms of Reference, as detailed at attachment A to this report.

CARRIED

7.3 Audit Committee Review - Financial and Risk Policies

VHHTA243 Moved: Rachel Kennedy

Seconded: Carol Schofield

- 1. That the Victor Harbor Horse Tram Authority receive and note the Audit Committee Review Financial and Risk Policies report.
- 2. That the Victor Harbor Horse Tram Authority approve policy changes recommended by the Audit Committee, as detailed at attachments A, B, C and E to this report.

CARRIED

8. Presentations

Draft Report Presentation

'The economic and historic value of the iconic Victor Harbor Horse Tram' By Laura Hodgson, PhD Scholar - University of South Australia

9. <u>Discussion Items - No decision(s)</u>

Draft Deed of Gift from City of Victor Harbor Personal Property License Draft Agreement from City of Victor Harbor

10. Correspondence Received

Nil



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11. Urgent Business without Notice

11.1

VHHTA244 Moved: Rachel Kennedy

Seconded: Nigel Catt

That the VHHTA Board adopt the budget 2021-22 as approved by Council on

Monday, 24 May 2021.

CARRIED

11.2

VHHTA245 Moved: Rachel Kennedy

Seconded: Carol Schofield

That the VHHTA General Manager develop the long term financial plan as part of the VHHTA strategic management Plan, consistent with Section 122 of the Local Government Act 1999.

CARRIED

11.3

VHHTA246 Moved: Natasha Hunt

Seconded: Rachel Kennedy

That the VHHTA General Manager provide an update on the stable project and advise what will happen to the capital budget that was allocated for this financial year, 2020/21.

CARRIED

12. Confidential Item(s)

Nil

13. Next Meetings

Tuesday 10 August 2021, 3pm – Encounter Room Planning Day 13 July 2021, 2.30pm – Encounter Room

14. Meeting Closed.

The Chair declared the meeting closed at 4:31 pm





Please be advised that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.

