

**Minutes of the Victor Harbor Horse Tram Authority  
Board Meeting  
For meeting Tuesday 13 April 2021 Commencing  
at 3:15pm Encounter Room**



**Present**

Paul Brown (Chair)

Cr Carol Schofield AM

Nigel Catt

Rachel Kennedy

Natasha Hunt

Megan Whibley (General Manager VHHTA)

Karen Rokicinski (Director Corporate and Customer Service CVH)

Pauline Corcoran (Minute Taker CVH) via Zoom

**Commencement**

The meeting commenced at 3:16pm

VHHTA229	Moved:	Rachel Kennedy
	Seconded:	Nigel Catt

The Board to write a letter to thank Kellie Knight-Stacey for her support over the past eight months during the temporary City of Victor Harbor Organisational Restructure.

**CARRIED**

**3. Apologies**

Nil

**4. Minutes of the Previous Meeting**

**4.1 Minutes - VHHTA Board Meeting – 9 February 2021**

VHHTA230	Moved:	Natasha Hunt
	Seconded:	Rachel Kennedy

That the minutes of the previous Victor Harbor Horse Tram Authority meeting held on 9 February 2021, as per copies supplied to members, be adopted as a true and correct record of the meeting.

A handwritten signature in black ink, appearing to be 'R. Kennedy', is written over a horizontal dotted line.

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**CARRIED**

**5. Business Arising**

Nil

**6. Reports for Receiving and Noting only**

**6.1 Outstanding Resolutions Register**

VHHTA231                  Moved:     Carol Schofield  
  Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

**CARRIED**

**7. Reports for Decision**

**7.1 Draft Business Plan 2021/23 Report**

VHHTA232                  Moved:     Nigel Catt  
  Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the Draft Business Plan 2021/23 Report.

That the Victor Harbor Horse Tram Authority Board endorse the Draft Business Plan 2021/23 Report and provide the plan to City of Victor Harbor.

**CARRIED**

**7.2 Draft Operating Budget 2021/22 Report**

VHHTA233                  Moved:     Nigel Catt  
  Seconded: Carol Schofield



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That the Victor Harbor Horse Tram Authority receive and note the Draft Operating Budget 2021/22 Report.

That the Victor Harbor Horse Tram Authority endorse the Draft Operating Budget 2021/22 Report and the accompanying financial statements as provided at attachment A to this report, and recommend it to Council for their approval.

**CARRIED**

**7.3 Draft Behind the Scenes & VIP Experiences Business Plan Report**

VHHTA234 Moved: Nigel Catt  
Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority Board receive and note the Draft Behind the Scenes & VIP Experiences Business Plan Report.
2. That the Victor Harbor Horse Tram Authority Board endorse the Draft Behind the Scenes & VIP Experiences Business Plan Report and provide the plan at attachment A to this report to City of Victor Harbor.

**CARRIED**

**8. Presentations**

Nil

**9. Discussion Items – No decision(s)**

Nil

**10. Correspondence Received**

Nil

**11. Urgent Business without Notice**

Signage – is there enough? People think VHHT is closed?

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Something nostalgic re old causeway as a hook to get more people to ride the tram  
– last chance

Rachel Kennedy – call to Peter Calahan from Fleurieu Peninsula Tourism asking  
whether we can get VHHT back on SATC sign?

**12. Confidential Item(s)**

Nil

**13. Next Meetings**

Tuesday 8 June 2021, 2:30pm – Encounter Room

Planning Day 13 July 2021, 2.30pm – Encounter Room

**14. Meeting Closed.**

The Chair declared the meeting closed at 4.16pm

***Please be advised** that filming, photography and audio recording may take place  
at this meeting when the public and media are not lawfully excluded under Section  
90 of the Local Government Act 1999.*

A handwritten signature in black ink, appearing to be the initials "R.K.", is written over a horizontal dotted line.