

#### 2. Present

Paul Brown (Chair)
Cr Carol Schofield AM
Nigel Catt
Rachel Kennedy (via Zoom)
Natasha Hunt

Megan Whibley (General Manager VHHTA) Tamar Herron (Minute secretary VHHTA)

#### **Commencement**

The meeting commenced at 10:30am

#### 3. Apologies

Kellie Knight-Stacey (Group Manager Governance & Finance CVH)

#### 4. Minutes of the Previous Meeting

## 4.1 Minutes - VHHTA Board Meeting - 20 October 2020

VHHTA203 Moved: Nigel Catt

Seconded: Rachel Kennedy

That the minutes of the previous Victor Harbor Horse Tram Authority meeting held on 20 October 2020, as per copies supplied to members, be adopted as a true and correct record of the meeting.

**CARRIED** 

# 5. Business Arising

Nil

#### 6. Reports for Receiving and Noting only

#### 6.1 General Manager Operations and Project Update Report

VHHTA204 Moved: Carol Schofield

Seconded: Nigel Catt





That the Victor Harbor Horse Tram Authority receive and note the General Manager Operations and Projects Update Report.

**CARRIED** 

VHHTA205 Moved: Natasha Hunt

Seconded: Carol Schofield

That the General Manager present a report on the stable plans to a special board meeting prior to February 2021.

**CARRIED** 

#### 6.2 Outstanding Resolutions Register

VHHTA206 Moved: Natasha Hunt

Seconded: Nigel Catt

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

**CARRIED** 

#### 7. Reports for Decision

# 7.1 Proposed 2021 Board Meetings, Informal Gathering and Audit committee meeting Dates Report

VHHTA207 Moved: Rachel Kennedy

Seconded: Nigel Catt

- **1.** That the Victor Harbor Horse Tram Authority Board receive and note the Proposed 2021 Board Meeting and Informal Gathering dates Report.
- 2. That the Victor Harbor Horse Tram Authority Board endorse the Proposed 2021 Board Meetings, Informal Gathering and Audit Committee dates listed in the report below, with the adjustment of 15 June 2020 to 10:30am and 6 April 2020 changed to Tuesday.

CARRIED





#### 8. Presentations

Nil

## 9. Discussion Items - No decision(s)

- 9.1 Sponsorship Progress
- 9.2 V.I.P. Business Plan
- 9.3 Tram 3 Renovation Progress and Promotional Opportunities
- 9.4 Business Plan Post Workshop
- 9.5 PHD Applications Economic Benefit Analysis
- 9.6 Profit and Loss Discussion Current Financial Year to Date
- 9.7 Merchandise sales progress
- 9.8 Land lease update
- 9.9 Grants to be investigated
- 9.10 Instigating an investigation for staff development opportunities

### 10. Correspondence Received

Nil

#### 11. Urgent Business without Notice

VHHTA208 Moved: Natasha Hunt

Seconded: Carol Schofield

That the Victor Harbor Horse Tram Authority Board request the General Manger to write a letter to the CEO of the City of Victor Harbor advising of the current profit and loss position.

**CARRIED** 

VHHTA209 Moved: Rachel Kennedy

Seconded: Nigel Catt

That the General Manager present a report to the Victor Harbor Horse Tram Authority Board prior to the setting of the 2020/2021 budget, that includes information on our training policy and our budget requirements for training, so as to provide direction for the Board.

**CARRIED** 





# 12. Confidential Item(s)

Nil

## 13. Next Meetings

Tuesday 9 February 2021, 3:00pm – Encounter Room

# 14. Meeting Closed.

12:15pm

**Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.

