

# 2. Present

Paul Brown (Chair)
Cr Carol Schofield AM
Nigel Catt
Rachel Kennedy
Natasha Hunt
Megan Whibley (General Manager VHHTA)

In attendance Karen Rokicinski (Director Corporate and Customer Service CVH) Pauline Corcoran (Minute Secretary CVH)

# Commencement

The meeting commenced at 3.03pm.

## 3. Apologies

Nil

# 4. Minutes of the Previous Meeting

#### 4.1 Amended Minutes VHHTA Board Meeting 17 December 2019

VHHTA148 Moved: Carol Schofield

Seconded: Nigel Catt

That the amended minutes of the previous Victor Harbor Horse Tram Authority meeting held on 12 November 2019, as per copies supplied to members, be adopted as a true and correct record of the meeting.

**CARRIED** 

#### 4.2 Minutes VHHTA Circular Resolution 9 January 2020

VHHTA149 Moved: Carol Schofield

Seconded: Rachel Kennedy

That the minutes from the Victor Harbor Horse Tram Authority 5 December 2019 Circular Resolution Meeting as per copies supplied to members, be adopted as a true and correct record of the meeting.



# 5. Business Arising

# 5.2 Outstanding Resolutions Register

VHHTA150 Moved: Rachel Kennedy

Seconded: Natasha Hunt

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

**CARRIED** 

# 6. General Managers Report

# 6.1 General Manager Operations Report

VHHTA151 Moved: Natasha Hunt

Seconded: Nigel Catt

That the Victor Harbor Horse Tram Authority receive and note the General Manager Operations Report.

**CARRIED** 

#### 7. Reports for Receiving and Noting only

Nil

### 8. Reports for Decision or Endorsement

#### 8.1 Authorisation to Sign 2018/19 Certification of Financial Statements

VHHTA152 Moved: Carol Schofield

Seconded: Natasha Hunt

That the Victor Harbor Horse Tram Authority receive and note the Authorisation to Sign 2018/19 Certification of Financial Statements report.



VHHTA153 Moved: Carol Schofield

Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority Board authorise the Chair, Mr Paul Brown, to sign the Victor Harbor Horse Tram Authority certification of annual financial statements for the year ended 30 June 2019, as provided at Attachment B to this report, on behalf of the Authority.

**CARRIED** 

### 8.2 December Budget Review 2019/20

Amended attachment tabled at the meeting.

VHHTA154 Moved: Rachel Kennedy

Seconded: Nigel Catt

That the Victor Harbor Horse Tram Authority receive and note the December Budget Review 2019/20 report with amended attachment A.

CARRIED

VHHTA155 Moved: Rachel Kennedy

Seconded: Carol Schofield

That the Victor Harbor Horse Tram Authority endorse the December Budget Review 2019/20 as presented at amended attachment A to this report, noting an unchanged contribution from Council (operating deficit) of \$364,000.

**CARRIED** 

## 8.3 Revised Capital Budget Bids 2020/21

VHHTA156 Moved: Rachel Kennedy

Seconded: Carol Schofield

That the Victor Harbor Horse Tram Authority Board receive and note the report on Revised Capital Budget Bids 2020/21.



VHHTA157 Moved: Rachel Kennedy

Seconded: Carol Schofield

That the Victor Harbor Horse Tram Authority Board endorse the revised capital budget bids for 2020/21 as detailed in this report, and provide these to Council for their consideration.

**CARRIED** 

#### 8.4 Draft Operating Budget 2020/21

Amended Attachment A tabled at the meeting

VHHTA158 Moved: Nigel Catt

Seconded: Rachel Kennedy

- 1. That the Victor Harbor Horse Tram Authority receive and note the Draft Operating Budget 2020/21 report with amended attachment A.
- 2. That the Victor Harbor Horse Tram Authority endorse the Draft Operating Budget 2020/21 in the accompanying financial statements as provided at amended attachment A to this report, and recommend it to Council for their approval.

**CARRIED** 

### 8.5 General Manager Six Month Performance Review

VHHTA159 Moved: Carol Schofield

Seconded: Nigel Catt

- 1. That the Victor Harbor Horse Tram Authority receive and note the General Manager Six Month Performance Review report.
- That the Victor Harbor Horse Tram Authority endorse the process as outlined in this report for the six month performance review of the General Manager, and determine that the performance review panel will consist of the Chair and board member Rachel Kennedy.



## 8.6 Social Media Policy

VHHTA160 Moved: Rachel Kennedy

Seconded: Natasha Hunt

- 1. That the Victor Harbor Horse Tram Authority receive and note the Social Media Policy report.
- 2. That the Victor Harbor Horse Tram Authority adopt the Social Media Policy, as provided at attachment A to this report with the following changes;
  - remove monitoring all from paragraph 6.3
  - remove reference to Council and replace with the Victor Harbor Horse Tram Authority wherever relevant.

**CARRIED** 

#### 9. Presentation(s)

Nil

## 10. Discussion Items - No decision(s)

Business names associated with the Victor Harbor Horse Tram – place on future agenda for consideration and decision.

# 11. Correspondence Received

Nil

#### 12. Urgent Business without Notice

Discussion re Advisory role to the Victor Harbor horse Tram Authority Board.

#### 13. Confidential Reports

Nil

#### 14. Next Meeting

Tuesday 21 April 2020, 3pm

#### 15. Meeting Close

4.03pm



**Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.