



**Present**

John Morgan (Chair)  
Paul Brown  
Nigel Catt  
Katherine Christ

**In Attendance**

Megan Whibley (General Manager VHHTA)  
Whitney Mainwaring (Minute Secretary - VHHTA)

**Commencement**

The meeting commenced at 12.34pm

**3. Apologies**

Laura Hodgson (Deputy)

**4. Minutes of the Previous Meeting**

**4.1 Minutes – Victor Harbor Horse Tram Authority Audit Committee –  
30 October 2024**

AC087 Moved: Nigel Catt  
Seconded: Paul Brown

That the minutes of the previous Victor Harbor Horse Tram Authority Audit Committee meeting held Wednesday 30 October 2024 be confirmed as a true and accurate record.

**CARRIED**

**5. Adjourned Item(s)**

Nil

**6. Reports for Receiving and Noting only**

**6.1 Action List Report 10**

AC088 Moved: Paul Brown  
Seconded: Katherine Christ

That the Audit Committee receive and note the Action List Report.

**CARRIED**



**6.2 December Budget Review 2024/25 12**

AC089

Moved: Paul Brown  
Seconded: Katherine Christ

1. That the Victor Harbor Horse Tram Authority Audit Committee receive and note the December Budget Review 2024/25 Report.
2. That the Victor Harbor Horse Tram Authority Audit Committee advises the Victor Harbor Horse Tram Authority that it has reviewed the December Budget Review Report and is satisfied the current position of the Authority aligns with the 2024/25 Budget.

**CARRIED**

**6.3 Draft Business Plan Annual Review Report 12**

AC090

Moved: Paul Brown  
Seconded: Kate Christ

That the Victor Harbor Horse Tram Authority Board Audit Committee receive and note the Business Plan 2024-2027 Draft Annual Review Report.

**CARRIED**

**6.4 Draft Operating and Capital Budget 12**

AC091

Moved: Nigel Catt  
Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority Board Audit Committee receive and note the Draft operating and capital budget.

**CARRIED**



**7. Reports for Decision**

**7.1 VHHTA Audit Committee Self-Assessment Review Report 22**  
AC092

Moved: Nigel Catt  
Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority Audit Committee receive and note the VHHTA Audit Committee Self-Assessment Review Report.
2. That the Victor Harbor Horse Tram Authority Audit Committee members complete individual responses to the VHHTA Audit Committee Self-Assessment Survey at attachment A to this report and provide those responses to the VHHTA General Manager.
3. That the Victor Harbor Horse Tram Authority Audit Committee recommend that the General Manager provide a report to the Committee on the results of the assessment at the next meeting

**CARRIED**

**8. Presentation(s)**

Nil

**9. Discussion Items – No decision(s)**

Nil

**10. Correspondence Received**

Nil

**11. Urgent Business without Notice**

Nil

**12. Confidential Reports**

Nil

Victor Harbor Horse Tram Authority  
Audit Committee Meeting Agenda  
For meeting Wednesday, 5 Feb 2025  
Commencing at 12.30pm



**Next Meeting**

Wednesday, 23 April 2025, 12.30pm – The Stables, 11 Canton Place, Victor Harbor

**Meeting Close**

**1.13pm**

**Please be advised**

- *That filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*