

**Minutes of the Victor Harbor Horse Tram Authority
Board Meeting
For meeting Wednesday 13 December 2023
Commencing at 1:30pm, at The Stables, 11 Canton
Place, Victor Harbor**



Present

Nigel Catt (Chair)
Natasha Hunt
Paul Brown
Rachel Kennedy (Via Zoom)
Cr Carol Schofield

Karen Rokicinski (Director Corporate and Customer Service CVH)
Toni Carter (Assistant to Director Corporate and Customer Service CVH)

In Attendance

Megan Whibley (General Manager VHHTA)
Whitney Mainwaring (Minute Secretary - Consultant)

Commencement

The meeting commenced at 1:42 pm

3. Apologies

Nil

4. Minutes of the Previous Meeting

4.1 Board Meeting Minutes – 31 October 2023

VHHTA412 Moved: Natasha Hunt
 Seconded: Paul Brown

That the minutes of the previous Victor Harbor Horse Tram Authority Board Meeting held 31 October 2023, be confirmed as a true and accurate record.

CARRIED

5. Adjourned Item(s)

Nil

6. Reports for Receiving and Noting only

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6.1 Resolutions Register Report

VHHTA413 Moved: Cr Carol Schofield
 Seconded: Natasha Hunt

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

CARRIED

6.2 Audit Committee Minutes Report

VHHTA414 Moved: Natasha Hunt
 Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority receive and note the confirmed public minutes of the Audit Committee Meeting at attachment A to this report.

CARRIED

6.3 Update – Governance Audit Report

VHHTA415 Moved: Rachel Kennedy
 Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority receive and note the Update – Governance Audit Report.

CARRIED

7. Reports for decision

7.1 Reappointment of Board Members Report

VHHTA416 Moved: Natasha Hunt
 Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority Board receive and note the Reappointment of Board Members Report

CARRIED

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- 9.2 The General Manager briefed the Board on feedback on the several trial behind-the-scenes experiences held in the past week at the new stables.

10. Urgent Business without Notice

- 10.1 Cr Carol Schofield enquired on the current financial status of the Authority. The General Manager explained in detail the current status.
- 10.2 Discussion was held regarding possible signage along the route to the new stables. The General Manager advised these are not a priority due to current operational limitations.

Nigel Catt Left meeting at 2.45pm.

Nigel Catt rejoined meeting at 2.45pm.

11. Confidential Item(s)

Nil

12. Next Meeting

Wednesday, 7 February 2024, 3:00pm - The Stables, Canton Place, Victor Harbor

13. Meeting Closed.

The Chair declared the meeting closed at 2.48pm

Please be advised that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.