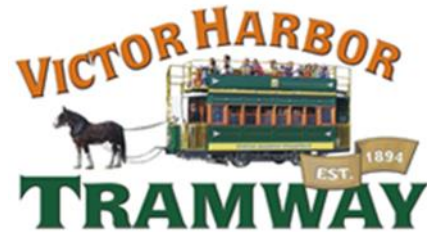


**Minutes of the Victor Harbor Horse Tram Authority  
Board Meeting  
For meeting Thursday 5 December 2019  
Commencing at 10.30am (via circular resolution)**



On behalf of the General Manager, the Corporate and Customer Service Administration Officer of the City of Victor Harbor emailed to the Victor Harbor Horse Tram Authority Board Members on Wednesday 4 December 2019.

The purpose of the Circular Resolution Agenda was to seek (via circular resolution) the Board's decision relating to Proposed Capital Budget Bids to Council for 2020/21.

**1. Present**

Paul Brown (Chair) (via email)  
Cr Carol Schofield AM (via email)  
Nigel Catt (via email)  
Rachel Kennedy (via email)  
Natasha Hunt (via email)

Megan Whibley (General Manager VHHTA)

Karen Rokicinski (Director Corporate and Customer Service CVH)  
Pauline Corcoran (Corporate and Customer Service Administration Officer CVH)

Immediately following the sending out of the Agenda by email, all Board Members were then contacted by email. The listing below details the results of those contacts:

Confirmed (5)  
Board Members: Rachel Kennedy, Paul Brown, Nigel Catt, Natasha Hunt, Cr Carol Schofield

Therefore a quorum of 3 Board Members was achieved (via circular resolution)

**2. Apologies**

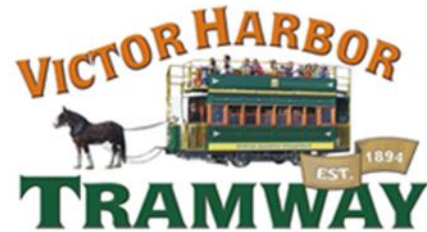
Not applicable (meeting was conducted via circular resolution)

**3.1 - Report**

Paul Brown, Nigel Catt, Rachel Kennedy, Natasha Hunt and Cr Carol Schofield AM attended the meeting via email, therefore a quorum was achieved (via circular resolution).

Paul Brown– voted in favour of the recommendation (via email)  
Nigel Catt – voted in favour of the recommendation (via email)

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Rachel Kennedy – voted in favour of the recommendation (via email)  
Natasha Hunt – voted in favour of the recommendation (via email)  
Cr Carol Schofield AM - voted in favour of the recommendation (via email)

In accordance with the Victor Harbor Horse Tram Authority Code of Practice for Meeting procedures, if the majority of the Board Members vote in favour, the resolution/s will be a resolution of the Board and will be a valid and effective as if it had been passed at a meeting of the Board duly convened and held.

### **3.2 Circular Resolution**

VHHTA130

1. That the Victor Harbor Horse Tram Authority Board receive and note the report on Proposed Capital Budget Bids to Council for 2020/21.
2. That the Victor Harbor Horse Tram Authority Board endorse the Proposed Capital Budget Bids for 2020/21 as detailed in this report, and provide these to Council for their consideration.

**CARRIED (via circular resolution)**

### **13. Meeting Closed**

Not applicable (meeting was conducted via circular resolution)