Minutes of the Victor Harbor Horse Tram Authority
Special Board Meeting
For meeting Wednesday, 8 September 2021
Commencing at 12pm via Zoom

1. Present

Nigel Catt (Chair)
Cr Carol Schofield AM
Paul Brown
Rachel Kennedy
Natasha Hunt

Megan Whibley (General Manager VHHTA)
Tamar Herron (Minute Secretary VHHTA)

Vicki Hutchinson (Acting Director Corporate & Customer CVH)

2. Commencement

The meeting commenced at 12:08pm

3. Apologies

Nil

4. Reports for Decision

4.1 General Manager Annual Performance Review

VHHTA256	Moved:	Paul Brown
	Seconded:	Natasha Hunt

1. That the Victor Harbor Horse Tram Authority receive and note the General Manager Annual Performance Review report.

CARRIED

VHHTA257	Moved:	Carol Schofield
	Seconded:	Rachel Kennedy

2. That the Victor Harbor Horse Tram Authority endorse the General Manager Annual Performance Review Report.

CARRIED

VHHTA258 Moved: Paul Brown
Seconded: Carol Schofield

3. That the Victor Harbor Horse Tram Authority endorse a 2% wage increase for the General Manager back dated and back paid from the 1 July 2020 so as to align with the VHHTA Enterprise Bargaining Agreement, and further endorse a 2% wage increase for the General Manager from 1 July 2021.

CARRIED

4.2 Authorisation to Sign 2020/21 Certification of Financial Statements

VHHTA259 Moved: Rachel Kennedy
Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority receive and note the Authorisation to Sign 2020/21 Certification of Financial Statements report.

CARRIED

VHHTA260 Moved: Natasha Hunt
Seconded: Carol Schofield

2. The Board accepts the Audit Committee's recommendations to add minor clarifications to the financial statements.

CARRIED

VHHTA261 Moved: Paul Brown
Seconded: Rachel Kennedy

3. That the Victor Harbor Horse Tram Authority Board authorise the Chair, Mr Nigel Catt, to sign the Victor Harbor Horse Tram Authority certification of annual financial statements for the year ended 30 June 2021, as provided at Attachment A to this report, on behalf of the Authority.

CARRIED

4.3 Draft Annual 2020/21 Report

VHHTA262 Moved: Rachel Kennedy
Seconded: Carol Schofield

1. That the Victor Harbor Horse Tram Authority Board receive and note the Draft Annual 2020/21 Report.

CARRIED

VHHTA263 Moved: Paul Brown
Seconded: Rachel Kennedy

2. That the Board endorse the 2020/21 Annual Report as provided at Attachment A and provide the report to Council for approval.

CARRIED

Next Meeting

Tuesday 12 October 2021 at 3pm – Encounter Room

5. Meeting Closed
12:51pm

Please be advised *that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*