

**Minutes of the Victor Harbor Horse Tram Authority
Board Meeting
For meeting Tuesday 18 February 2020
Commencing at 3.00pm**



2. Present

Paul Brown (Chair)
Cr Carol Schofield AM
Nigel Catt
Rachel Kennedy
Natasha Hunt
Megan Whibley (General Manager VHHTA)

In attendance

Karen Rokicinski (Director Corporate and Customer Service CVH)
Pauline Corcoran (Minute Secretary CVH)

Commencement

The meeting commenced at 3.03pm.

3. Apologies

Nil

4. Minutes of the Previous Meeting

4.1 Amended Minutes VHHTA Board Meeting 17 December 2019

VHHTA148 Moved: Carol Schofield
 Seconded: Nigel Catt

That the amended minutes of the previous Victor Harbor Horse Tram Authority meeting held on 12 November 2019, as per copies supplied to members, be adopted as a true and correct record of the meeting.

CARRIED

4.2 Minutes VHHTA Circular Resolution 9 January 2020

VHHTA149 Moved: Carol Schofield
 Seconded: Rachel Kennedy

That the minutes from the Victor Harbor Horse Tram Authority 5 December 2019 Circular Resolution Meeting as per copies supplied to members, be adopted as a true and correct record of the meeting.

CARRIED

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VHHTA157 Moved: Rachel Kennedy
 Seconded: Carol Schofield

That the Victor Harbor Horse Tram Authority Board endorse the revised capital budget bids for 2020/21 as detailed in this report, and provide these to Council for their consideration.

CARRIED

8.4 Draft Operating Budget 2020/21

Amended Attachment A tabled at the meeting

VHHTA158 Moved: Nigel Catt
 Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority receive and note the Draft Operating Budget 2020/21 report with amended attachment A.
2. That the Victor Harbor Horse Tram Authority endorse the Draft Operating Budget 2020/21 in the accompanying financial statements as provided at amended attachment A to this report, and recommend it to Council for their approval.

CARRIED

8.5 General Manager Six Month Performance Review

VHHTA159 Moved: Carol Schofield
 Seconded: Nigel Catt

1. That the Victor Harbor Horse Tram Authority receive and note the General Manager Six Month Performance Review report.
2. That the Victor Harbor Horse Tram Authority endorse the process as outlined in this report for the six month performance review of the General Manager, and determine that the performance review panel will consist of the Chair and board member Rachel Kennedy.

CARRIED

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8.6 Social Media Policy

VHHTA160 Moved: Rachel Kennedy
 Seconded: Natasha Hunt

1. That the Victor Harbor Horse Tram Authority receive and note the Social Media Policy report.
2. That the Victor Harbor Horse Tram Authority adopt the Social Media Policy, as provided at attachment A to this report with the following changes;
 - remove *monitoring all* from paragraph 6.3
 - remove reference to Council and replace with the Victor Harbor Horse Tram Authority wherever relevant.

CARRIED

9. Presentation(s)

Nil

10. Discussion Items – No decision(s)

Business names associated with the Victor Harbor Horse Tram – place on future agenda for consideration and decision.

11. Correspondence Received

Nil

12. Urgent Business without Notice

Discussion re Advisory role to the Victor Harbor horse Tram Authority Board.

13. Confidential Reports

Nil

14. Next Meeting

Tuesday 21 April 2020, 3pm

15. Meeting Close

4.03pm

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***Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*