



# Minutes

Board Victor Harbor Horse Tram Authority  
Meeting Held 4 April 2019 at 1.30pm  
Location Encounter Room – 1 Bay Road, Victor Harbor

---

## Index

1.	<b>ATTENDANCE</b> .....	2
2.	<b>APOLOGIES</b> .....	2
	<b>MOVED ITEM</b>	
6.1	<b>Appointment of Chair &amp; Deputy Chair</b> .....	2
3.	<b>MINUTES OF PREVIOUS MEETING</b> .....	3
3.1	<b>Minutes of the Previous Meeting</b> .....	3
4.	<b>BUSINESS ARISING</b> .....	3
4.1	<b>Work Program and Resolutions Report</b> .....	3
4.2	<b>Correspondence</b> .....	3
4.3	<b>Items for Discussion</b> .....	4
5.	<b>PRESENTATIONS</b> .....	4
6.	<b>REPORTS</b> .....	4
6.2	<b>Date, Time and Place of Board Meetings</b> .....	4
6.3	<b>Deputy General Manager</b> .....	4
6.4	<b>2019/20 Draft Budget</b> .....	4
6.5	<b>Grazing Land</b> .....	5
7.	<b>URGENT BUSINESS WITHOUT NOTICE</b> .....	6
7.1	<b>Code of Practice for Meeting Procedures</b> .....	6
8.	<b>CONFIDENTIAL REPORTS</b> .....	6
8.1	<b>General Manager</b> .....	6
8.2	<b>Chinese Delegations Bid</b> .....	7
9.	<b>NEXT MEETING</b> .....	8
10.	<b>CLOSURE</b> .....	8

1:32pm – Ms Victoria MacKirdy – Interim General Manager officially opened the meeting and welcomed the Authority and Members of the gallery to the Inaugural meeting.

Meeting opened at 1.33pm

## 1. ATTENDANCE

Paul Brown  
Nigel Catt  
Rachel Kennedy (via telelink)  
Roland Roccioletti  
Cr Carol Schofield AM

In Attendance:

Victoria MacKirdy (Interim General Manager VHHTA)  
Graham Pathuis (Director Planning and Regulatory Services CVH)  
Kellie Knight-Stacey (Interim Director Corporate and Community Services CVH)  
Adrian Cox (Acting Horse Tram Coordinator CVH)  
Mark Przibilla (Acting Manager of Economic and Tourism Development CVH)  
Suzi Prsa (Research and Administration Officer/Minute Secretary CVH)

## 2. APOLOGIES

Nil.

1.34pm - Ms Victoria MacKirdy – Interim General Manager sought and was granted leave of the meeting to bring Item 6.1 of Chair and Deputy Chair forward.

### 6.1 Appointment of Chair & Deputy Chair

1:34pm Ms Victoria MacKirdy - Interim General Manager called for nominations for the position of Chair and Deputy Chair.

1:36pm Nigel Catt nominated Paul Brown as Chair

1:37pm Nigel Catt nominated Carol Schofield as Deputy Chair

Paul Brown accepted the nomination as Chair and Carol Schofield accepted the nomination as Deputy Chair.

VHHTA52      Moved:      Nigel Catt  
                  Seconded:    Roland Roccioletti

1. That the Victor Harbor Horse Tram Authority Board appoint Paul Brown as Chairperson for the term of the Board as specified in Clause 2.5 Chair and Deputy Chair of the Board of the VHHT Authority Charter.
  
2. That the Victor Harbor Horse Tram Authority Board appoint Carol Schofield as Deputy Chairperson for the term of the Board as specified in Clause 2.5 Chair and Deputy Chair of the Board of the VHHT Authority Charter.

**CARRIED**

### **3. MINUTES OF PREVIOUS MEETING**

#### **3.1 Minutes of the Previous Meeting**

VHHTA49      Moved:      Carol Schofield  
                  Seconded:    Nigel Catt

That the minutes of the previous Victor Harbor Horse Tram Authority Board meetings held on 12 February 2019 and 27 February 2019, as per copies supplied to members, be adopted as a true and correct record of those meetings.

**CARRIED**

### **4. BUSINESS ARISING**

#### **4.1 Work Program and Resolutions Report**

VHHTA50      Moved:      Roland Roccioletti  
                  Seconded:    Nigel Catt

That the Victor Harbor Horse Tram Authority Board note the Work Program and resolution report as at 4 April 2019.

**CARRIED**

#### **4.2 Correspondence**

VHHTA51      Moved:      Nigel Catt  
                  Seconded:    Roland Roccioletti

That the Victor Harbor Horse Tram Authority Board receive the correspondence sent by Mr Allan Purcell of Fleurieu FM regarding the Family Fun Day held on 28 January 2019.

**CARRIED**



VHHTA56      Moved:      Nigel Catt  
                  Seconded:    Carol Schofield

That the Victor Harbor Horse Tram Authority Board recommends that Council include capital expenditure totalling \$368,300 in its budget for the following items:

- Canton & Gillespie Land – fencing \$20,000
- Stables – staff toilet / amenities \$20,550
- Office – vinyl flooring \$5,750
- Office – roller door replacement \$2,000
- Office – merchandising area \$50,000
- Office – signage improvements \$10,000
- Office – large outdoor monitor \$20,000
- Tram Line – Replacement Program \$200,000 (on the proviso of informed information regarding the causeway by the State Government)
- Horse – Harness & Collars \$20,000
- Horse – Maintain Horse Stock Levels \$20,000

**CARRIED**

VHHTA57      Moved:      Nigel Catt  
                  Seconded:    Rachel Kennedy

That the Victor Harbor Horse Tram Authority Board endorse the increase in the Family Return Ticket from \$28.00 to \$30.00 from Monday, 1 July 2019 and that the Authority's Fees and Charges be updated.

**CARRIED**

## **6.5 Grazing Land**

VHHTA58      Moved:      Carol Schofield  
                  Seconded:    Roland Roccioletti

That Ms Victoria MacKirdy – Interim General Manager coordinate a site visit before the Victor Harbor Horse Tram Authority Board reviews the options for additional grazing land to support the Horse Tram Clydesdales.

**CARRIED**

## **7. URGENT BUSINESS WITHOUT NOTICE**

### **7.1 Code of Practice for Meeting Procedures**

VHHTA59      Moved:      Roland Roccioletti  
                  Seconded:    Carol Schofield

That the Victor Harbor Horse Tram Authority Board review the Code of Practice for Meeting Procedures.

**CARRIED**

## **8. CONFIDENTIAL REPORTS**

### **8.1 General Manager**

VHHTA60      Moved:      Rachel Kennedy  
                  Seconded:    Roland Roccioletti

1. That pursuant to Section 90(2) of the Local Government Act 1999, the public be excluded from the meeting with the exception of Victoria MacKirdy (Interim General Manager), and Suzi Prsa (Research and Administration Officer/Minute Secretary – City of Victor Harbor) to enable the Authority to consider information in relation to Agenda Item 8.1 – General Manager Recruitment.

The Victor Harbor Horse Tram Authority Board is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), as it related to personal qualities and employment suitability for a particular position.

In addition, the disclosure of the information would, on balance be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from the withholding the information outweighs the benefit to it of disclosure of the information. The Victor Harbor Horse Tram Authority Board is satisfied that the principles that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of details of the applicant's for General Manger may lead to the possibility of court action.

**CARRIED**

VHHTA61      Moved:      Rachel Kennedy  
                  Seconded:    Roland Roccioletti

4. That having considered Agenda Item 8.1 – General Manager Recruitment, in confidence under section 90(2) and (3)(a) of the Local Government Act 1999, the Victor Harbor Horse Tram Authority Board;
- i) Pursuant to Section 91(7) and (9) of the Local Government Act orders that the report be retained in confidence until negotiations between the successful applicant and the Victor Harbor Horse Tram Authority Board have been concluded; and
  - ii) The public be readmitted to the meeting.

**CARRIED**

## **8.2 Chinese Delegations Bid**

VHHTA62      Moved:      Carol Schofield  
                  Seconded:    Roland Roccioletti

1. That pursuant to Section 90(2) of the Local Government Act 1999, the public be excluded from the meeting with the exception of Victoria MacKirdy (Interim General Manager), Graham Pathuis (Director Planning & Regulatory Services - City of Victor Harbor), Mark Przibiliia (Acting Manager Economic & Tourism Development - City of Victor Harbor) and Suzi Prsa (Research and Administration Officer/Minute Secretary – City of Victor Harbor) to enable the Victor Harbor Horse Tram Authority Board to consider information in relation to Agenda Item 8.2 – Chinese Delegations Bid.

The Victor Harbor Horse Tram Authority Board is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a company with whom the Victor Harbor Horse Tram Authority Board is proposing to conduct business.

In addition, the disclosure of the information would, on balance be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from the withholding the information outweighs the benefit to it of disclosure of the information. The Victor Harbor Horse Tram Authority is satisfied that the principles that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of the Authority's commercial position may severely prejudice the Authority's ability to negotiate.

**CARRIED**

VHHTA63      Moved:      Nigel Catt  
                  Seconded:    Paul Brown

3. That having considered Agenda Item 8.2 – Chinese Delegation Bid, in confidence under section 90(2) and (3)(b) of the Local Government Act 1999, the Victor Harbor Horse Tram Authority Board;
- i) Pursuant to Section 91(7) and (9) of the Local Government Act orders that the report be retained in confidence and this order be reviewed every 12 months; and
  - ii) The public be readmitted to the meeting.

**CARRIED**

**9. NEXT MEETING**

To be Advised - refer to item 6.2.

**10. CLOSURE**

The Chair declared the meeting closed at 3.20pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_