

Victor Harbor Horse Tram Authority  
Board Meeting Agenda  
For meeting Wednesday, 8 May 2024  
Commencing at 3:30pm (via circular resolution)



On behalf of the General Manager, the Administration Consultant emailed the agenda to the Victor Harbor Horse Tram Authority Board Members on Wednesday 8 May 2024.

The purpose of the Circular Resolution Agenda was to seek (via circular resolution) the Board's decision relating to the March Budget Review 2023/24 in order to provide this to Council by the due date.

### **Present**

Nigel Catt (Chair) (via email)  
Paul Brown (via email)  
Natasha Hunt (via email)  
Rachel Kennedy (via email)

### **In Attendance**

Megan Whibley (General Manager - VHHTA) (via email)  
Whitney Mainwaring (Minute Secretary - Consultant) (via email)

### **Commencement**

At 3.30pm, Wednesday 8 May 2024, the General Manager contacted all Board Members by email. The listing below details the results of those contacts:

Confirmed (4)  
Board Members: Paul Brown, Rachel Kennedy, Nigel Catt, Natasha Hunt

Therefore, a quorum of at least 3 Board Members was achieved (via circular resolution)

### **3. Apologies**

Cr Carol Schofield

### **4. Minutes of the Previous Meeting**

Nil

### **5. Adjourned Item(s)**

Nil

### **6. Reports for Receiving and Noting only**

Nil



## **7. Reports for Decision**

### **7.1 Circular Resolution - March Budget Review Report**

Paul Brown, Nigel Catt, Rachel Kennedy and Natasha Hunt attended the meeting via email, therefore a quorum was achieved (via circular resolution).

Paul Brown – voted in favour of the recommendation (via email)

Nigel Catt – voted in favour of the recommendation (via email)

Rachel Kennedy – voted in favour of the recommendation (via email)

Natasha Hunt - voted in favour of the recommendation (via email)

In accordance with the Victor Harbor Horse Tram Authority Code of Practice for Meeting procedures, if the majority of the Board Members vote in favour, the resolution/s will be a resolution of the Board and will be a valid and effective as if it had been passed at a meeting of the Board duly convened and held.

VHHTA442

1. That the Victor Harbor Horse Tram Authority;
  - a. endorse the March Budget Review 2023/24 as presented at Attachment A to this report, noting an unchanged contribution from Council (operating deficit) of \$365,000, and
  - b. provide the March Budget Review to Council.

**CARRIED (via circular resolution)**

## **8. Presentation(s)**

Nil

## **9. Discussion Items – No decision(s)**

Nil

## **10. Correspondence Received**

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**11. Urgent Business without Notice**

Nil

**12. Confidential Reports**

Nil

**Next Meeting Date**

**Wednesday, 7 August 2024, 3pm – The Stables, 11 Canton Place, Victor Harbor.**

**Meeting Closed**

Not applicable (meeting was conducted via circular resolution)