Minutes of the Victor Harbor Horse Tram Authority Board Meeting
For meeting Tuesday 13 July 2021 Commencing at 11am Encounter Room

Present

Paul Brown (Chair)
Cr Carol Schofield AM
Nigel Catt
Rachel Kennedy
Natasha Hunt

In Attendance
Megan Whibley (General Manager VHHTA)
Tamar Herron (Minute Secretary VHHTA)

Commencement
The meeting commenced at 11:07am

3. Apologies
Karen Rokicinski (Director Corporate and Customer Service CVH)

4. Reports for Decision
4.1 Appointment of Chair Report

VHHTA247 Moved: Carol Schofield
Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority receive and note the Appointment of Chair Report.

CARRIED

VHHTA248 Moved: Rachel Kennedy
Seconded: Natasha Hunt

2. That the Victor Harbor Horse Tram Board appoint Nigel Catt as Chairperson for the term of the Board as specified in Clause 2.5 Chair and Deputy Chair of the Board of the VHHTA Authority Charter.

CARRIED

At 11:12am Paul Brown stepped down as Chairperson and Nigel Catt assumed the role as Chairperson.

4.2 Amendment to Audit Committee Terms of Reference Report

VHHTA249 Moved: Rachel Kennedy
Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority receive and note the Amendment to Audit Committee Terms of Reference Report.

2. That the Victor Harbor Horse Tram Authority endorse the following recommended changes to the VHHTA Audit Committee Terms of Reference:
   3.1 The membership of the Committee shall consist of:
   (i) 3.1.1 A majority of Independent Members who are not members of the board of management of the Authority and have recent and relevant financial, risk management and internal audit experience; and
   (ii) 3.1.2 Up to two Authority Board Members nominated by the Authority for consideration by Council;
   (iii) And provide the revised Terms of Reference to Council for approval.

CARRIED

4.3 Audit Committee Member Report

VHHTA250 Moved: Paul Brown
Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority receive and note the Audit Committee Membership report.

CARRIED

VHHTA251 Moved: Paul Brown
Seconded: Rachel Kennedy

2. That the Victor Harbor Horse Tram Authority recommends to Council that the following Authority Board Member, Nigel Catt, be appointed to the Victor Harbor Horse Tram Authority Audit Committee for a term of two years.

CARRIED

VHHTA252	Moved:	Rachel Kennedy
	Seconded:	Natasha Hunt

3. That the Victor Harbor Horse Tram Authority recommends to Council that Laura Hodgson be appointed as a third Independent member to the Victor Harbor Horse Tram Authority Audit Committee for a term of two years.

CARRIED

13. Next Meetings

Tuesday 10 August 2021, 3pm – Encounter Room

14. Meeting Closed.

The Chair declared the meeting closed at 11:41am

Please be advised *that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*