

**Minutes of the Victor Harbor Horse Tram Authority
Board Meeting
For meeting Tuesday 8 June 2021, Commencing at
3:00pm Encounter Room**



Present

Paul Brown (Chair)
Cr Carol Schofield AM
Nigel Catt
Rachel Kennedy
Natasha Hunt Via Zoom

In Attendance

Megan Whibley (General Manager VHHTA)
Tamar Herron (Minute Secretary VHHTA)

Karen Rokicinski (Director Corporate and Customer Service CVH) Via Zoom

Commencement

The meeting commenced at 3:00 pm

3. Apologies

Nil

4. Minutes of the Previous Meeting

4.1.1 Board Meeting Minutes – 13 April 2021

VHHTA236 Moved: Rachel Kennedy
Seconded: Nigel Catt

That the minutes of the previous Victor Harbor Horse Tram Authority meeting held Tuesday, 13 April 2021, as per copies supplied to members, be confirmed as a true and accurate record.

CARRIED

4.1.2 Board Meeting Minutes – 11 May 2021

VHHTA237 Moved: Nigel Catt
Seconded: Rachel Kennedy

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6.3 Horse Welfare Update

VHHTA240 Moved: Carol Schofield
 Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the Horse Welfare Update report.

CARRIED

The Board asked for it to be noted that they are absolutely thrilled at the reported excellent condition of the horses and wished to congratulate the VHHTA team.

7. Reports for Decision

7.1 Equine Assisted Learning Certification for the General Manager

VHHTA241 Moved: Nigel Catt
 Seconded: Natasha Hunt

1. That the Victor Harbor Horse Tram Authority receive and note the Equine Assisted Learning Certification for the General Manager report.

2. That the Victor Harbor Horse Tram Authority Board approve the General Manager to participate in and attend all aspects of the Equine Assisted Learning Program, including during work hours, in recognition of the professional development opportunity that this program provides and the benefits for the Authority.

3. That the Victor Harbor Horse Tram Authority Board approve payment of \$6,765 from the Authority operating budget towards fees for participation by the General Manager in the Equine Assisted Learning Program.

CARRIED

A handwritten signature in black ink, appearing to be "Nigel Catt", with a horizontal dotted line underneath it.



7.2 Audit Committee review - Terms of Reference

VHHTA242 Moved: Natasha Hunt
 Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority Board receive and note the Audit Committee review - Terms of Reference report.
2. That the Victor Harbor Horse Tram Authority Board endorse changes to the VHHTA Audit Committee Terms of Reference, as detailed at attachment A to this report.

CARRIED

7.3 Audit Committee Review - Financial and Risk Policies

VHHTA243 Moved: Rachel Kennedy
 Seconded: Carol Schofield

1. That the Victor Harbor Horse Tram Authority receive and note the Audit Committee Review - Financial and Risk Policies report.
2. That the Victor Harbor Horse Tram Authority approve policy changes recommended by the Audit Committee, as detailed at attachments A, B, C and E to this report.

CARRIED

8. Presentations

Draft Report Presentation

‘The economic and historic value of the iconic Victor Harbor Horse Tram’

By Laura Hodgson, PhD Scholar - University of South Australia

9. Discussion Items – No decision(s)

Draft Deed of Gift from City of Victor Harbor

Personal Property License Draft Agreement from City of Victor Harbor

10. Correspondence Received

Nil

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***Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*

A handwritten signature in black ink, consisting of a stylized 'R' followed by a horizontal line and a small flourish.