

**Minutes of the Victor Harbor Horse Tram Authority
Audit Committee Meeting
For meeting Tuesday 10 August 2021
Commencing at 12:15pm, Encounter Room**



1. Attendance

Present

John Morgan (Independent Member) (Chair)
Kate Christ (Independent Member)
Laura Hodgson (Independent Member)
Nigel Catt
Rachel Kennedy (Via Zoom)

In attendance

Megan Whibley (General Manager VHHTA)
Tamar Herron (Minute secretary VHHTA)

Commencement

The meeting commenced at 12:15pm

2. Apologies

Nil

3. Conflict of Interest

Nil

4. Minutes of the Previous Meeting

4.1 Minutes - VHHTA Board Meeting – 11 May 2021

AC015 Moved: Rachel Kennedy
 Seconded: Kate Christ

That the minutes of the previous Victor Harbor Horse Tram Authority Audit Committee meeting held Tuesday, 11 May 2021 be confirmed as a true and accurate record.

CARRIED

5. Business Arising

Nil

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9. Discussion Items – No decision(s)

9.1 Changes to Committee Membership - Terms of Reference.

Discussion around the changes that have been made to Audit Committee Membership and renaming the Audit Committee to be called the Audit and Risk Committee.

At 1:01pm Rachel Kennedy left the meeting due to technical issues.

At 1:04pm Rachel Kennedy joined the meeting.

9.2 Budget template styles

Discussion around the format to be used as a budget template. The General Manager will produce reports in the style of the Council with attention given to the latest budget review. Discussion around alphabetical order presentation of financial versus other alternatives.

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Item(s)

Nil

13. Next Meetings

Special Meeting – date and time yet to be determined – via Zoom

Tuesday 12 October 2021, 10am - Risk Management Meeting – Encounter Room

14. Meeting Closed.

1:19pm

Please be advised that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.

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