Victor Harbor Horse Tram Authority Audit Committee Meeting Agenda For meeting Wednesday, 25 September 2024 Commencing at 1.30pm



1. Present

John Morgan (Chair)
Paul Brown
Laura Hodgson (Deputy Chair)
Nigel Catt

2. In Attendance

Megan Whibley (General Manager VHHTA)

Toni Carter (Executive Assistant - Corporate and Customer Service CoVH)

Michelle Bennetts – IgiQ (Electronic Attendance)

Kate Edwards – IgiQ (Electronic Attendance)

Tim Muhlhausler – Galpins Accountants Auditors and Business Consultants (Auditor)

Commencement

The meeting commenced at 12:38pm

3. Apologies

Katherine Christ

MOVED ITEM

7.1 Draft 2023/24 Annual Report

1.05pm Tim left the meeting

1.13pm Michelle Bennetts and Kate Edwards left the meeting

AC079 Moved: Paul Brown

Seconded: Nigel Catt

- **1.** That the Victor Harbor Horse Tram Authority (VHHTA) Audit Committee receive and note the Draft 2023/24 Annual Report.
- 2. That the Victor Harbor Horse Tram Authority Audit Committee endorse the Draft 2023/24 Annual Report as provided at Attachment A and provide the report to the VHHTA Board for approval.
- 3. That the VHHTA Audit Committee endorse the 2023/24 Victor Harbor Horse Tram Authority Annual Financial Statements as provided under separate cover, and provide them in the Draft 2023/24 Annual Report to the VHHTA Board for approval.

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4. Minutes of the Previous Meeting

4.1 Minutes – Victor Harbor Horse Tram Authority Audit Committee – 8 May 2024

AC080 Moved: Laura Hodgson

Seconded: Nigel Catt

That the minutes of the previous Victor Harbor Horse Tram Authority Audit Committee meeting held Wednesday 8 May 2024 be confirmed as a true and accurate record.

CARRIED

5. Adjourned Item(s)

Nil

6. Reports for Receiving and Noting only

Moved Item

6.2 Appointment of Audit Committee Deputy Chairperson Report

AC081 Moved: Paul Brown

Seconded: Nigel Catt

That the Victor Harbor Horse Tram Authority (VHHTA) Audit Committee receive and note the Appointment of Audit Committee Deputy Chairperson Update Report.

CARRIED

6.1 Action List Report

AC082 Moved: Paul Brown

Seconded: Nigel Catt

That the VHHTA Audit Committee receive and note the Action List Report.

CARRIED

7. Reports for Decision

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8. Presentation(s)

Nil

9. <u>Discussion Items - No decision(s)</u>

Nil

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Reports

Nil

Next Meeting

Wednesday, 30 October 2024, 12.30pm - The Stables, 11 Canton Place, Victor Harbor

Meeting Close

The chair declared the meeting closed at 1.21pm

Please be advised

That filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.