

**Minutes of the Victor Harbor Horse Tram Authority
Audit Committee Meeting
For meeting Tuesday 31 October 2023
Commencing at 12:30pm, The Stables, 11 Canton Place,
Victor Harbor**



1. Attendance

Present

John Morgan (Independent Member) (Chair)
Nigel Catt
Rachel Kennedy
Kate Christ (Independent Member) (Via Teams)

In attendance

Megan Whibley (General Manager VHHTA)

Commencement

The meeting commenced at 12:35 pm

2. Apologies

Laura Hodgson (Independent Member)

3. Conflict of Interest

Nil

4. Minutes of the Previous Meeting

4.1 Audit Committee Meeting Minutes Report – 26 September 2023

AC056 Moved: Nigel Catt
 Seconded: Rachel Kennedy

That the minutes of the previous Victor Harbor Horse Tram Authority Audit Committee meeting held Tuesday, 26 September 2023 be confirmed as a true and accurate record.

CARRIED

5. Business Arising

Nil

6. Reports for Receiving and Noting only

6.1 Action List Report



AC057 Moved: Rachel Kennedy
Seconded: Katherine Christ

That the Audit Committee receive and note the Action List and report.

CARRIED

6.1.1 Action item: The Audit Committee recommend that the VHHTA Board recommend to Council to change the Audit Committee's name to the Audit and Risk Committee.

7. Reports for Decision

7.1 The First Quarter Review of the 2023-24 Budget Report

AC058 Moved: Rachel Kennedy
Seconded: Katherine Christ

1. That the Audit Committee receive and note the First Quarter Review of the 2023-24 Budget Report.

CARRIED

7.2 Audit Committee Meeting Dates for 2024 Report

AC059 Moved: Rachel Kennedy
Seconded: Katherine Christ

1. That the Victor Harbor Horse Tram Authority Audit Committee receive and note the Audit Committee Meeting Dates for 2024 Report.
2. That the Victor Harbor Horse Tram Authority Audit Committee recommend to the Victor Harbor Horse Tram Authority Board that the Audit Committee resolve to meet in accordance with the meeting dates, times and locations as listed in the Audit Committee Meeting Dates for 2024 Report, subject to the meeting scheduled for 8 May 2024 be changed to Tuesday, 7 May 2024.

CARRIED

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8. Presentations

Nil

9. Discussion Items – No decision(s)

9.1 VHHTA AC Terms of Reference and its compliance with current legislation.

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Item(s)

Nil

13. Next Meetings

Next meeting – Tuesday 6 February 2024, 12:30PM, at 'The Stables' 11 Canton Place, Victor Harbor.

14. Meeting Closed.

The meeting closed at 1:02 pm.

***Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*