



# Minutes

Board Victor Harbor Horse Tram Authority  
Meeting Held 8 January 2019  
Location Encounter Room – 1 Bay Road, Victor Harbor

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## 1. ATTENDANCE

Carol Schofield (Chair)  
Terry Andrews  
Brian Hockney  
Peter Lewis

In Attendance:

Victoria MacKirdy (Interim General Manager VHHTA)  
Graham Pathuis (Director Planning and Regulatory Services CVH)  
Mark Przibilla (Acting Manager of Economic and Tourism Development CVH)  
Suzi Prsa (Research and Administration Officer/Minute Secretary CVH)

## 2. APOLOGIES

NIL

## 3. MINUTES OF PREVIOUS MEETING

### 3.1 Minutes of the Previous Meeting

VHHTA26            Moved:            Peter Lewis  
                          Seconded:        Terry Andrews

1. That the minutes of the previous Victor Harbor Horse Tram Authority meeting held on 21 December 2018, as per copies supplied to members, be adopted as a true and correct record of the meeting.

**CARRIED**

## 4. BUSINESS ARISING

### 4.1 Work Program and Resolution Report

#### 4.1.1 Ticket Machine

A discussion was held with Board Members around the current resolution to purchase and install a ticketing machine at the Causeway Office. This matter was raised by Carol Schofield following feedback from staff and experience at the new merchandise outlet during the Christmas/New Year period.

Carol Schofield requested that it be recorded in the minutes that she is not in favour of purchasing the ticket machine at this current time as it is not appropriate use of funds at this stage.

*Action: Ms Victoria MacKirdy - Interim General Manager to progress with the current resolution of the Board to purchase and install a ticketing machine.*

VHHTA27            Moved:        Peter Lewis  
                          Seconded:     Terry Andrews

1. That the Victor Harbor Horse Tram Authority Board note the Work Program and resolution report as at 8 January 2019.

**CARRIED**

#### **4.2 Correspondence**

Nil.

#### **4.3 Items for Discussion**

##### **4.3.1 Causeway Repairs and Ongoing Maintenance**

Ms Victoria MacKirdy - Interim General Manager provided a verbal update on the management and outcome of the Causeway Failure Incident and ongoing maintenance requirements.

*Action: Ms Victoria MacKirdy - Interim General Manager provide a report on the progress and meetings on the Causeway Repairs and Ongoing Maintenance.*

VHHTA28            Moved:        Terry Andrews  
                          Seconded:

This Board ask for an urgent meeting with either or both the Minister for Tourism and Minister for Local Government by our Chair and Deputy Chair.

**LAPSED FOR WANT OF A SECONDER**

VHHTA29            Moved:        Terry Andrews  
                          Seconded:

This Board writes to and asks the Victor Harbor Council and the Victor Harbor Business Association to support and be part of a delegation to the Ministers regarding the future of the Causeway and its possible replacement.

**LAPSED FOR WANT OF A SECONDER**

VHHTA30            Moved:        Terry Andrews  
                          Seconded:     Peter Lewis

That this Board seeks an independent written report from a structural engineer conversant with marine aspects such as the Causeway.

**LOST**

#### 4.3.2 Recruitment of the General Manager and Independent Board Member Positions

Ms Victoria MacKirdy - Interim General Manager provided a verbal update on the Recruitment of the General Manager and Independent Board Member Positions.

Recruitment process and timeframes provided to Board members. Confidential report to Horse Tram Board February meeting for decision and endorsement of panel recommendation for appointment of General Manager. Confidential report prepared and presented to Council meeting in February for decision and appointment of Board Members based on Panel recommendation.

VHHTA31            Moved:        Terry Andrews  
                          Seconded:     Brian Hockney

1. That the Board receive and note the verbal updates on items for Discussion.

**CARRIED**

## 5. PRESENTATIONS

Nil.

## 6. REPORTS

### 6.1 Family Fun Day

VHHTA32            Moved:        Terry Andrews  
                          Seconded:     Brian Hockney

1. That the Victor Harbor Horse Tram Authority accept local radio station Fleurieu FM to undertake an outside broadcast adjacent to the Horse Tram Office on the 28th January from 10.30am to 3.30pm.
2. That the Victor Harbor Horse Tram Authority allocate up to 5 family return passes to Fleurieu FM be issued as 'on-air' prizes leading up to and during the outside broadcast.
3. That the Victor Harbor Horse Tram Authority invite the representatives of the South Coast Camera Club to capture images on the day to be used by the authority for future promotional purposes.

**CARRIED**

## 7. URGENT BUSINESS WITHOUT NOTICE

Ms Victoria MacKirdy - Interim General Manager updated that DPTI has advised that the broken Causeway lights will be fixed by the end of the week.

Ms Victoria MacKirdy - Interim General Manager updated that Tram 2 is not in operation as of 8 January 2019 until the end of the week, due to repairs required on the wheel bearings. Two trams are operating.

**8. CONFIDENTIAL REPORTS**

Nil

**9. NEXT MEETING**

The next scheduled Victor Harbor Horse Tram Authority Meeting is Tuesday, 5 March 2019, to be held in the Encounter Room, 1 Bay Road, Victor Harbor at 9:30am.

**10. CLOSURE**

The Chair declared the meeting closed at 10:55am.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_